COUNCILLORS' BULLETIN WEDNESDAY, 13 SEPTEMBER 2006



South Cambridgeshire District Council

CONTENTS

INFORMATION ITEMS

1. COMMITTEE MEETINGS FROM 14 TO 27 SEPTEMBER 2006

Date	Time	Name	Venue	Contact
Thu 14	10 am	Cabinet	Council Chamber	<u>Maggie</u>
Sep				<u>Jennings</u>
	1 pm	Gypsy and Traveller	Council Chamber	<u>Kirsty</u>
		Development Plan Document		<u>Simmons</u>
		Member Reference Group		
	3 pm	Audit Panel	Swansley Room	Patrick Adams
Fri 15 Sep				
	1		1	
Mon 18	10 am	South Cambridgeshire Crime	Swansley Room	<u>Maggie</u>
Sep		and Disorder Reduction		<u>Jennings</u>
		Partnership Group		
	10.30	Cambridgeshire Councils'	Huntingdonshire	
	am	Association: Annual Meeting	District Council	
Tue 19	10 am	Licensing Committee: Consent	Swansley Room	<u>Maggie</u>
Sep		Streets, Caldecote		<u>Jennings</u>
	10.30	Licensing Committee: Appeal	Council Chamber	<u>Maggie</u>
	am	<u>Hearing</u>		<u>Jennings</u>
	2 pm	Licensing (2003 Act) Sub-	Swansley Room	<u>Maggie</u>
		Committee: Shelford Rugby		<u>Jennings</u>
		Club		
Wed 20	10 am	Licensing (2003 Act)	Mezzanine	<u>Maggie</u>
Sep		Committee: Duke of Wellington		<u>Jennings</u>
	_	Public House, Willingham		
Thu 21	2 pm	Scrutiny and Overview	Council Chamber	Patrick Adams
Sep		Committee		
Fri 22 Sep				
	1		T 2	T
Mon 25	10 am	Safety Committee	Swansley Room	<u>Maggie</u>
Sep				<u>Jennings</u>
Tue 26			Hollmans Close /	Patrick Adams
Sep		Group	St Vigors Road,	
			Fulbourn	
Wed 27				
Sep				

2. NEWLY-PUBLISHED ITEMS ON MODERN.GOV

Agendas

- Audit Panel 14 September 2006 (intranet only)
- Cabinet 14 September 2006
- South Cambridgeshire Crime and Disorder Reduction Partnership Group 18 September 2006 (intranet only)
- <u>Licensing Committee: Consent Streets, Caldecote 19 September 2006</u>
- Licensing Committee: Appeal Hearing 19 September 2006

- Licensing (2003 Act) Sub-Committee 19 September 2006
- Licensing (2003 Act) Sub-Committee 20 September 2006
- Scrutiny and Overview Committee 21 September 2006

Minutes

Senior Management Team 6 September 2006 (intranet only)

Decisions

- Administration of the Low Cost Home Ownership Register
- Balsham: Sale of Land Adjacent 26 Bartons Close
- Christmas Closing Arrangements
- Internal Audit Service Tender Exercise
- Meldreth: Sale of Land Rear of 24 Howard Road
- Motorcycle, Bicycle and Car Share Allowances
- Options Appraisal for Residual Airey Units
- Planning Committee 6 September 2006
- Public Rights of Way
- Recording of Meetings
- Renewal of Banking Contract
- Shepreth: 74-76 Frog End

Library Item

Public Guide to the Constitution (updated 8 September 2006)

Issues

- Cambridge and South Cambridgeshire Joint Strategic Forum
- Disciplinary Policy
- Key Actions following receipt of the Majors' and CPA Audit Reports
- Procurement Officer Achievements
- Regional Spatial Strategy Modifications
- The Abingtons By-election
- Treatment of Receipts from Unpaid Capital Grants

3. CAMBRIDGESHIRE ACRE: COMMUNITY PLANNING EVENINGS

When and Where?

- Thursday 2nd November 2006, Doddington Sports Pavilion 7.30pm to 9.00pm
- Tuesday 14th November 2006, The Meadows Community Centre, Off Kings Hedges Road, Cambridge 7.30pm to 9.00pm

A short presentation and the opportunity for informal discussion over cheese and wine about:

- Parish Plans
- Quality Parish Council Status

The benefits, process, support and funding available.

Cambridgeshire Village of the Year 2007

Announcement of categories and information for this competition

Funding and Community Buildings

Your chance to ask questions of advisors.

Contact

For further information telephone Cambridgeshire ACRE on 01353 865042 stating your preferred evening and giving your name and organisation.

4. CHARIOTS OF FIRE - SPONSOR A RUNNER

South Cambs is honing the skills of its finest athletes to enter two teams into the 2006 Chariots of Fire Relay Race – Sunday 24 September, Queen's Green, Cambridge.

This year's runners include - in alphabetical order:

Patrick Adams

Sally Carroll

Geoff Clark

Jonathan Dixon

Lawrence Green

Pauline Green

Nick Grimshaw

Peter Harris

Andy O'Hanlon

Simon Parker

David Stratford

Daniel Woolf

Our elite 'A' team will be fighting out a close battle with neighbouring authorities for a top placement. Last year we were placed 29th out of 409 teams and were the highest placed local authority – this year we aim to be even better.

Final team placements will be made nearer the event because competition in the faster team is keen!

Runners are raising money for the East Anglian Air Ambulance, so please – pick a runner and ask if you can sponsor them! The more you sponsor them the faster they'll run!

Supporters very welcome on the day!

5. ENERGY EFFICIENCY EVENT, SUNDAY 24 SEPTEMBER 2006

Interested in becoming more energy efficient? Come along to a free public fair and learn more about solar water heating systems, solar PV, biomass boilers, ground source energy pumps and more. A wide range of information will be available, plus a presentation.

10am – 4pm, Sunday 24 September at The Meridian Primary School, Harbour Avenue, **Comberton**.

6. MILTON ROAD / COWLEY ROAD JUNCTION IMPROVEMENTS

7. ORWELL WINS CAMBS VILLAGE OF THE YEAR AWARD 2006

The winning villages in the 2006 Cambridgeshire Village of the Year competition have been revealed at a presentation event held on the evening of Tuesday 5 September at the Burgess Hall, St Ives.

The Cambridgeshire Village of the Year competition judged communities on various aspects of village life, from care for older residents to the way business is supported in the community. A total of eight villages were shortlisted for prizes in the competition, which is run by Cambridgeshire ACRE (Action with Communities in Rural England) with sponsorship provided by Calor, the UK's leading supplier of liquefied petroleum gas (LPG). Continued competition support from Defra (Department for Environment, Food and Rural Affairs) this year has also led

to the availability of £500 in Cambridgeshire's Building Community Life section.

The village of **Orwell** has been revealed as the overall winner of the competition, gaining the prestigious title of 2006 Cambridgeshire Village of the Year.

Prizes have also been awarded as follows -

Building Community Life 1st Orwell (£400)
(supported by Defra) 2nd Little Paxton (£150)
3rd Parson Drove (£100)

Young People
Older People
Environment
Information Technology

Haslingfield (£100)
Haslingfield (£100)
Little Paxton (£100)
Abbotsley (£100)

(supported by Archant)

Special Project Award Winner
(supported by CPRE)

Runner up

Fulbourn (£100)

Jeff Penfold of Calor, Sandy Cruikshank representing Defra, Paul Richardson, editor of Archant Herts and Cambs, Chairman of CPRE Cambridgeshire, Mike Bratby, and Lord Fairhaven presented the winning communities with cash prizes and framed commemorative certificates

Competition judges commented: "We were once again very impressed by the many and varied activities taking place in villages throughout Cambridgeshire, ranging from a scarecrow festival to ICT training! We also saw some very ambitious special projects and the enthusiasm and dedication of those involved in putting together material for the competition was really refreshing to see. Our congratulations go to all the winning villages. Hopefully their success in this year's competition will inspire them to keep up the good work."

In addition to gaining the prestigious title of 2006 Calor Cambridgeshire Village of the Year, **Orwell** has the honour of being nominated to go forward and represent the county in the prestigious Calor Village of the Year® for England competition. More than 40 villages across England will be competing in the competition, which has a total prize fund of over £39,000 and a top prize of £7,000. Orwell will initially be representing Cambridgeshire in the East England region of the competition, competing against villages from Bedfordshire, Berkshire, Buckinghamshire, Essex, Hertfordshire, Norfolk and Suffolk.

For further information regarding the Calor Cambridgeshire Village of the Year competition please contact Julie Weekes at Cambridgeshire ACRE on 01353 860850, email <u>julie.weekes@cambsacre.org.uk</u>.

8. CALL-IN ARRANGEMENTS

The Chairman of the Scrutiny and Overview Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The <u>Acting Democratic Services</u> <u>Manager</u> must be notified of any call in by **Wednesday 20 September 2006 at 5 pm**. All decisions not called in by this date may be implemented on **Thursday 21 September 2006**.

Any member considering calling in a decision made by Cabinet is requested to contact the <u>Democratic Services Section</u> to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules', paragraph 12.

DECISIONS MADE BY HOUSING PORTFOLIO HOLDER

9 (a) ADMINISTRATION OF THE LOW COST HOME OWNERSHIP REGISTER

Decision	Reasons
To support the recommendations of the	Entering into a Service Level Agreement with
report in principal, subject to further	Bedfordshire Pilgrims Housing Association as
discussions with the Head of Housing	Homebuy agent to carry out this function,
Strategic Services and the Executive Director	subject to the participation of other local
prior to taking the issue to the Cabinet	authorities and Registered Social Landlords
meeting in October.	and other providers of Low Cost Home
	Ownership products operating in the
	Cambridge sub-region, results in a preferred
	'one stop' shop approach.

9 (b) BALSHAM: SALE OF LAND ADJACENT 26 BARTONS CLOSE

Decision	Reasons
Offer the land for sale to the owners of 26	 By valuing the site for construction of
Bartons Close, Balsham, for construction of	a garage, a capital receipt would
a garage, subject to valuation and to the	accrue to the Council.
applicants first obtaining planning permission	2. The land does not offer potential for
for their proposal.	the development of affordable
	housing.
	3. Provision of off-road parking will help
	to alleviate the existing parking
	problem in Bartons Close.

9 (c) MELDRETH: SALE OF LAND REAR OF 24 HOWARD ROAD

Decision	Reasons
Offer the land for sale to the owners of 24 Howard Road, Meldreth , for garden use only, subject to valuation.	By valuing the site for garden use, a capital receipt would accrue to the Council.
	The land does not offer potential for the development of affordable housing.
	3. The land is currently subject to a vehicular right of way for 24 Howard Road only and will not be required for parking use/vehicular access by the occupants of the proposed new development of affordable housing off Elin Way.

9 (d) OPTIONS APPRAISAL FOR RESIDUAL AIREY UNITS

	Decision			Reasons	
	(a) That, subject to the outcome of local			Offers a potentially cost effective solution	
consultations, a pilot refurbishment			ilot refurbishm	that meets both the Council's objectives	
	programme be agreed for the following		and those of the affected local		
	Airey homes:		communities.		
	,				
	Location Number Shared Rented				
		of Units	Ownership		
	Teversham	8	3	5	

Totals	12	6	6
Elsworth	1	1	
Sawston	3	2	1

- (b) That if the Capital Finance Regulations are not amended to allow for retention of 100% of the capital receipts from shared ownership sales then the properties should be offered for sale on the open market to provide a (lower) element of cross subsidy to keep costs incurred within budget.
- (c) If the shared ownership model proves successful then this should be rolled out as a programme across the remaining 17 Airey units at Bassingbourn, Fulbourn, Coton, Gamlingay and Impington, subject to local support.
- (d) If the shared ownership option is not successful and / or is not supported locally then the preferred option will be revisited depending on the outcome of a local consultation exercise in the other villages on the alternative options as outlined in this report. A further report will then be brought forward for consideration at a future date.

9 (e) SHEPRETH: 74-76 FROG END

Decision	Reasons
Agreed to authorise Officers to conduct a	To ascertain local opinion before a preferred
local consultation exercise on the outcome of	option is considered by Cabinet.
the viable options appraisal ahead of	
consideration of a preferred option by Cabinet	
in October / November 2006.	

9 (f) SUB-REGIONAL CHOICE-BASED LETTINGS SCHEME: ESTABLISHMENT OF ADVISORY GROUP

Decision	Reasons
To note the proposals for consultation and to agree to recommend to Cabinet the setting	To ensure engagement with members.
up of a Cabinet advisory group.	

DECISIONS MADE BY PLANNING AND ECONOMIC DEVELOPMENT PORTFOLIO HOLDER

10 (a) PUBLIC RIGHTS OF WAY

Decision	Reasons
To ask Cambridgeshire County Council to	 Improved customer service
carry out the major part of a Town and	 Greater Rights of Way expertise at the
Country Planning Act 1990 (TCPA) Order	County Council

application, with South Cambridgeshire
District Council performing the actual legal
functions of decision-making (with advice
from the County Council where appropriate)
via either the Planning Committee or
Chairman / Vice-Chairman / local Member(s).
(0)

- Formalisation of what, in effect, already happens
- The making available of more resources within the Democratic Services Section
- Addressing the risk management
- Helping to harmonise the handling of Rights of Way Orders throughout Cambridgeshire

DECISIONS MADE BY RESOURCES, STAFFING, INFORMATION & CUSTOMER SERVICES PORTFOLIO HOLDER

11 (a) CHRISTMAS CLOSING ARRANGEMENTS

Decision	Reasons
That the Council offices will be closed for	There are already bank holidays on Monday
Christmas from Saturday 23 December 2006	25, Tuesday 26 December 2006 and Monday
to Monday 1 January 2007 inclusive.	1 January 2007, so the offices will be closed
	only for three additional days.

11 (b) INTERNAL AUDIT SERVICE TENDER EXERCISE

Decision	Reasons	
Agreed that: 1. Five contractors be invited to tender. 2. The method proposed in the report be used to evaluate tenders.	 This number of contractors was considered to be sufficient to enable the authority to obtain proper benefit from the tender process. Of the seven organisations returning pretender questionnaires, five were considered appropriate to invite to tender. The method proposed in the report was considered to the most appropriate means of evaluating tenders received. 	

11 (c) MOTORCYCLE, BICYCLE AND CAR SHARE ALLOWANCES

Decision	Reasons
To increase rates to NJC nationally agreed levels. This would currently have a negligible impact in financial terms (we paid 1 claim for	Future increases would be determined by agreements reached by LGE and unions.
motorcycle mileage recently).	

Further Information

Although there are no national or regional agreements relating to motorcycle rates, a number of authorities use the AA rates of 1993 which East of England Regional Assembly (LGE) amend by the motoring element of the RPI at 1 April each year. Please note that the rate has increased by 1.9% compared to last year.

From April 2006	Up to 125cc	Over 125cc
Up to 4000 miles		
a. 3 rd party insurance	18.38p per mile	27.92p per mile
b. comprehensive insurance	20.36p per mile	31.86p per mile
Over 4000 miles	7.77p per mile	11.36p per mile

Current SCDC Rates (Travel for Work Scheme): Cycle business mileage allowance: 20p per mile Car share business mileage allowance: 2p per mile

Motorcycle business mileage allowance:

Below 150cc 9p per mile 151cc to 500cc 12.5p per mile Above 500cc 17.5p per mile

11 (d) RECORDING OF MEETINGS

Decision	Reasons
To refer the issue back to full Council for	To assess the legal implications of the
further debate.	Freedom of Information Act and any
	consequent effects of information requests on
	officer time.

11 (e) RENEWAL OF BANKING CONTRACT

Decision	Reasons
Use the same specialist negotiator (as used	To ensure that all factors are taken into
the last time the contract came up for	account prior to any decision being taken
renewal) to review the contract and advise	
accordingly.	

AGENDAS AND MINUTES

SOUTH CAMBRIDGESHIRE TRAFFIC MANAGEMENT AREA JOINT COMMITTEE -12. **DECISION SUMMARY 11 SEPTEMBER 2006**

Agenda Item 6 County Council

September 2006

Milton Road/Cowley Road Junction Improvements

A briefing note from the Major Transport Infrastructure Delivery Team

The A14/A10 junction improvements have now finished and the interchange has seen a major improvement in traffic flow. Drivers coming from the Milton Road area are still experiencing some delays, however, so we are working on phasing the traffic light timings so that these delays are minimised.

The next phase of the project will see improvements taking place to the Cowley Road/Milton Road junction, which will be starting in mid to late September 2006.

This area is often heavily congested during peak times, as there is currently only one junction from Milton Road to serve several busy roads in the Cowley Road area. With extra housing planned for the area known as the Cambridge northern fringe east, which is the land between the A14, Milton Road and the railway line, improvements need to be made now to ensure this important area is kept moving, both now and in the future.

In this briefing note you can find out more about the project and what will be happening next.

What will be happening?

The improvements to the Milton Road/Cowley Road junction include:



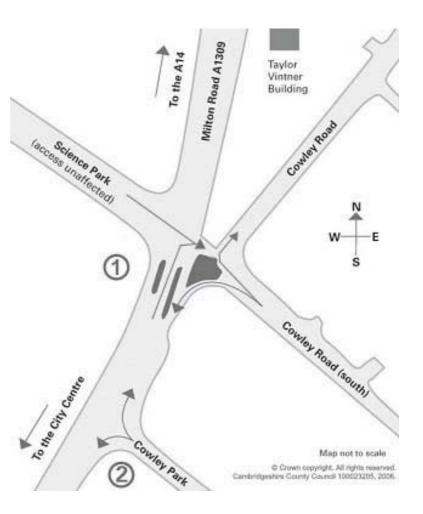
Opening up the Cowley Road (south)/Milton Road junction and installing traffic signals, allowing:

- Traffic from the City Centre to turn right into Cowley Road (South).
- Traffic from Cowley Road (South) to turn left towards the City Centre.



Opening up the junction of Cowley Park/Milton Road and installing traffic signals, allowing:

 Traffic to turn into and out of Cowley Park in both directions.

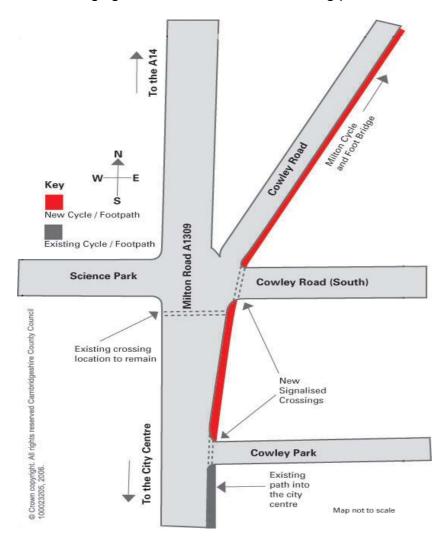




Cowley Road/Milton Road foot and cycle path changes

To accommodate the new layout, the segregated foot and cycle path will remain on the eastern side of Cowley Road but will cross at a new junction with traffic lights at Milton Road/Cowley Road.

A new section of segregated path will run south, crossing the Cowley Park entrance at the new crossing lights, and will link to the existing path into the city centre.



What is the programme?

The scheme will take approximately nine months to complete:

•	Mid to late September	2006	Works start on site
---	-----------------------	------	---------------------

June 2007 Works finish on site



How will we minimise disruption?

This scheme will improve the junction in the long term and will bring many benefits to drivers who use the area on a regular basis.

However, this is a major scheme on one of the County's busiest junctions. To minimise disruption, the work will be taking place overnight and at weekends, where possible.

We are also using an innovative traffic restraint system, to avoid the delays that the traditional cones can bring, as motorists slow down to look at what is going on. Instead of cones, we will be using a vehicle restraint barrier, topped by six-foot hoarding boards that will encompass the site.

The area will remain open to pedestrians and cyclists at all times, but the access routes for these users will have to change regularly as work progresses. To keep people up to date, we are putting an information board up near the site, which will show the access routes that people can use.

How are we going to let people know what is going on?

A newsletter will be delivered to all businesses and residents in the area, while flyers will be available at petrol stations, shops and major employers in the area to give information on the scheme and contact details for finding out more information.

Press releases will be issued as the scheme progresses and the Project Team will contact local Parish Councils and the local media to discuss the scheme and how we plan to manage the traffic during construction.

How much will the project cost?

The improvements will cost approximately £3 million, which will be paid for by Central Government's Department of Communities and Local Government (formerly known as the Office of the Deputy Prime Minister).

Who is building the scheme?

The project is managed by the Major Transport Infrastructure Delivery Team, based in the Office of Environment & Community Services at Cambridgeshire County Council.

The scheme is being built by Jacksons Civil Engineering, who have a strong record of successfully delivering large-scale projects.

Finding out more

If you would like any more information on the project, you can go to the project's web pages at:

www.cambridgeshire.gov.uk/miltoncowley

Or you can contact the Project Team:

Project Manager and Lead Officer Alistair Frost 01223 717585

alistair.frost@cambridgeshire.gov.uk

Communications Manager

Hannah Gregory 01223 718362

hannah.gregory@cambridgeshire.gov.uk

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Agenda Item 12

SOUTH CAMBRIDGESHIRE TRAFFIC MANAGEMENT AREA JOINT COMMITTEE



Monday, 11th September 2006 2.00 p.m.

Office of Corporate Services Deputy Chief Executive, Mike Parsons Shire Hall Castle Hill Cambridge, CB3 0AP

Council Chamber **South Cambridgeshire Hall Cambourne Business Park** CAMBOURNE







Published on: 12.09.06 Call-in date: 19.09.06

DECISION SUMMARY

DECLARATIONS OF INTEREST 1.

Kiran Sharma (01223) 717210 kiran.sharma@cambridgeshire.gov.uk

2. **MINUTES - 19TH JUNE 2006** Kiran Sharma

Agreed: to confirm as a correct record the minutes of the meeting held on 19th June 2006

3. **PETITIONS** – none received Kiran Sharma

4. TRAFFIC MANAGEMENT AND SAFETY SCHEMES **PROGRAMME 2007/2008**

Amanda Mays (01223) 717749

Agreed: to support the schemes listed in **Appendix A** as bids for funding from the 2007/2008 countywide programme of Traffic Management and Safety Schemes.

Amanda.mays@cambridgeshire.gov.

5. SPEED MANAGEMENT PROGRAMME

Richard Preston (01223) 717780 richard.preston@cambridgeshire.gov.uk

Agreed:

- to re-affirm its support for undertaking requests for speed limit reviews in chronological order for the following year only;
- ii. to note the current list of requests and the dates they were submitted;
- iii. to delegate the determination of any objections arising from the formal advertisement of the Caxton traffic calming measures to the Area Joint

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Committee Chairman and Vice-Chairman in consultation with local County/District Councillors, and

iv. to request that a prioritisation process for speed limit reviews be considered as part of the review of the County Council's Speed Management Policy in the light of new Department for Transport guidance

6. ST IVES MARKET TOWN TRANSPORT STRATEGY

Paul Cook (01223) 717501 paul.cook@cambridgeshire.gov.uk

Agreed: to note the St Ives market Town Transport Strategy

7. OBJECTION TO ADVERTISED SPEED LIMITS IN THE VICINITY OF ARBURY PARK

Graham Lowe 01223 718002 graham.lowe@cambridgeshire.gov.uk

Agreed:

- to resolve to determine the objection without a public inquiry;
- to support the introduction of the speed limits on Cambridge Road and King's Hedges Road as advertised; and
- iii. to note the opportunity for a reassessment of any further changes to speed limits on B1049 in Impington following a review of the County Council's speed management policy.

8. OBJECTION TO THE ADVERTISED PARKING RESTRICTIONS IN HIGH STREET, STATION ROAD AND TAYLOR'S LANE, SWAVESEY

Steven Thulborn 08450 455212

Steven.thulborn@cambridgeshire.gov.uk

Agreed:

- i. to determine the objection without a public inquiry; and
- ii. resolve to support the advertised waiting restrictions subject to a reduction in the length of restriction shown in **Plan 2**.

9. TRAFFIC MANAGEMENT MEASURES, LONDON ROAD, SAWSTON

Richard Preston (01223) 717780 richard.preston@cambridgeshire.gov.uk

Agreed:

- i. to note the representations received;
- ii. to approve the scheme subject to the layout changes shown in **Plan 2**.

10. NETWORK SERVICE PLAN 2006/07

Richard Preston (01223) 717780

Agreed: to note the Network Service Plan 2006/2007

richard.preston@cambridgeshire.gov.uk

11. AREA JOINT COMMITTEE: PROGRAMME DELIVERY MONITORING 2006-2007

Richard Preston (01223) 717780

richard.preston@cambridgeshire.gov.uk

Agreed: to note the progress on scheme delivery.

12. AREA JOINT COMMITTEE – AGENDA PLAN

Kiran Sharma

Agreed to note the Agenda Plan for the South Cambridgeshire Traffic Management Area Joint Committee.

Members of the Committee:

County Councillors: M Bradney, D Jenkins, A G Orgee, J E Reynolds & M Williamson District Councillors: D Bard, J Batchelor, S Edwards, S G M Kindersley & D S K Spink CALC Councillors: G Everson, M Farrar, J McGregor & J Williamson

The Councils are committed to open government and the public are welcome to attend this meeting. For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact Kiran Sharma at the County Council's Democratic Services Division on Cambridge (01223) 717210 or by email at kiran.sharma@cambridgeshire.gov.uk

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